

Records of St Andrews Hall

Finding Number: SAH

STUDENT RECORDS

THESE RECORDS ARE NOT OPEN FOR RESEARCH

Box 1

- Academic student records 1966-76, A-G

Box 2

- Academic student records 1966-76, H-N

Box 3

- Academic student records 1966-76, O-Z

Box 4

- Student records 1977-79, A-Z

Box 5

- Student records 1980-82, A-M

Box 6

- Student records 1980-82, N-Z

Box 7

- Student records 1983-87, A-F

Box 8

- Student records 1983-87, G-K

Box 9

- Student records 1983-87, L-Q

Box 10

- Student records 1983-87, R-S

Box 11

- Student records 1983-87, T-Z
- Student records 1988-89

Box 12

- Student records 1989-90, A-H

Box 13

- Student records 1989-90, L-Z

Box 14

- Student records Sept 1990-July 1991 (Original box file also had 'Bangladesh' written on it)

Box 15

- Student records 1991 and 1992

Box 16

- Student records Autumn 1992, Summer 1993

Box 17

- Student records Autumn 1993, Summer 1994

Box 18

- Student records Autumn 1994, Spring 1995
- Student records Summer 1995

Box 19

- Student records Autumn 1995, Summer 1996

Box 20

- Student records Autumn 1996, Spring 1997

Box 21

- Student records Summer 1997, Autumn 1997

Box 22

- Student records Spring 1998, Summer 1998

Box 23

- Student records Autumn 1998, Spring 1999, Summer 1999

PRINCIPAL'S PAPERS

Box 24

'General letters from the Principal and Bursar'

- 1 envelope Sept 67 – May 68
- 1 envelope June 68 – August 69

Box 25

'General letters from the Principal and Bursar'

- 1 envelope 1969/70 [contains Sept 1969 – August 70]
- 1 envelope 1970/71 [contains August 70 – August 71]

Box 26

'Principal's Office 1998/99'

- Staff files containing appraisals etc. (1980s-1990s)
- Loose papers including: job application (1992); staff appraisal (1995)

Box 27

'Principal's Office 1998/99'

- BMS General Committee meeting papers (March and June 1997, October 1996, June 1996, March 1995, June 1994)

Box 28

'Principal's Office 1998/99'

- BMS General Purposes and Finance Committee papers (1989-1992)
- 1 file 'BMS General Purposes and Finance Committee' (1989-1993)

Cadbury Research Library : Special Collections

- Loose papers relating to BMS General Purposes and Finance Committee including agendas, minutes, income/expenditure estimates, project proposals and reports of international visits (1992-1993)
- Loose papers including: Report to Baptist Union of Great Britain Council and BMS General Committee from Joint Assembly Planning Committee about plans for 1996 Baptist Assembly (19 October 1995); list of BMS committee members (August 1995); Baptist newsletters/publications (1995-1996); 2 faxes from Katherine Jones to Reverend David Grainger with papers re Association for Baptist Action in Mission (February 1995)

Box 29

'Principal's Office 1998/99'

- 1 file 'Sale of Land' containing correspondence and reports about the valuation and sale of the buildings and the closure of the college (January 1998-July 1999)
- 1 file 'LRC' relating to building of and move to OLRC (1995-1997)
- 1 file 'Baptist Colleges Joint Consultative Committee' (1988-1997)

Box 30

'Principal's Documents 1998/99'

- 1 file SOCC (Selly Oak Colleges Council) (1993-1994)
- 1 file SOCC (Selly Oak Colleges Council) (1995)
- 1 unlabeled file containing paperwork of Selly Oak Colleges Council (1997-1998)

Box 31

'Principal's Documents 1998/99'

- 1 file Principal's Meetings [Principals of Selly Oak Colleges] (1998-1999)
- 1 file Selly Oak Colleges Council (1999)
- 1 file Co-Op (Committee of Officers and Principals) (1995-1997)
- 1 file Articles of Association (containing photocopies of original documents lodged at Companies House (1998)

Box 32

'Principal's Documents 1998/99'

- 1 file OLRC Management Committee General Papers (1995-1998)
- 1 file minutes OLRC Management Committee (1996-1999)

- 1 file 'Barritt/Ives Initiative Submissions' (1994-1995)

COMMITTEE RECORDS

Box 33

Council Papers

- 1 file Council Minutes and General Correspondence (St Andrews College) (1959-1963)
- 1 file Council Minutes and Papers (1978-1981)

Box 34

Council Papers; Department of Mission Papers

- 1 file Council Minutes and Papers (July 1983-December 1984)
- 1 file Department of Mission Finance Papers 'Includes 'gold' papers' (1976-1982)

Box 35

'Other Committee Documentation 1969-93'

- 1 file 'Statement of Accounts from 1974' (1974-1992)
- 1 file 'Correspondence with treasurer from 1972' (1970-1989)

Box 36

'Other Committee Documentation 1969-93'

- 1 file 'Household Management Committee' containing correspondence (1990-1991)
- 1 file 'Staffing Sub-Committee Correspondence' (1989-1993)
- 1 file 'Staffing Sub-Committee Agendas and Spare Minutes' (1979-1993) and (1990-1993) respectively
- 1 file 'Staff Meeting' containing correspondence, memos (1981-1987)
- 1 file 'William Chater Piggott Memorial Fund' containing correspondence, student applications (1977-1987)
- 1 file 'Household Management Committee Minutes' containing: minutes of committee 1976-1983; 1989 office diary

Box 37

'Minutes 1988-2000, Disks'

- 1 file Council (1988-1993)

- 1 file Minute Book (March 1988-March 1996)
- 1 file Council (May 1993-June 1996)

Box 38

'Minutes 1988-2000, Disks'

- 1 file Council paperwork (November 1996-December 1998)
- 1 file Executive (February 1997-September 1999)
- 1 file Minute Book (June 1996-December 1999)

Box 39

'Minutes 1988-2000, Disks'

- Various floppy disks e.g. Council, Letters, Office General [1990s]
- 1 file 'Sale & Distribution of Funds' (1998-1999)
- 2 items financial records relating to closing of college [2000]
- 1 file of papers 'from files of Council Secretary Rev. Gwen Collins' (1994-1999)

Box 40

THESE RECORDS ARE NOT OPEN FOR RESEARCH

'URC Personnel Committee 1983-89, CWM International Committees, Student Correspondence up to 1985'

- 1 file URC Personnel Committee (1983-1985)
- 1 file URC Personnel Committee (1986-1989)

Box 41

THESE RECORDS ARE NOT OPEN FOR RESEARCH

'URC Personnel Committee 1983-89, CWM International Committees, Student Correspondence up to 1985'

- 1 file CWM International Meetings (1995-1997)

Box 42

THESE RECORDS ARE NOT OPEN FOR RESEARCH

'URC Personnel Committee 1983-89, CWM International Committees, Student Correspondence up to 1985'

- 1 file correspondence with past students (c1972-1985)

Box 43

THESE RECORDS ARE NOT OPEN FOR RESEARCH

'Advisory Committees'

- 1 file Staffing Committee Minutes (1971-1996)
- 1 file Publicity and Promotions, 1 file Publicity and Promotions (CW) (1998)
- 1 file Staffing Committee Papers and Minutes (labeled '1986-' but contains papers dated 1983-1996)

Box 44

'Advisory Committees'

- 1 file Education Advisory Committee (1997-1998), 1 file Education Advisory Committee (CW) (1998)
- 1 file Finance Advisory Committee (1991-1996)

Box 45

'Advisory Committees'

- 1 file Finance Advisory Committee minutes (1997-1999)
- 1 file Finance Advisory Committee containing notepad (1997-1999)

Box 46

'Advisory Committees'

- 1 file Household Advisory Committee (1997-1998)
- 1 file Household Advisory Committee Minutes (1995-1997)
- 1 file Household Management Committee minutes (1989-1992)
- 1 file 'Household Management Committee Papers for Forthcoming Meeting Marie' containing notebook and papers (1993-1998)

Box 47

'Council Related Papers 1973-1993'

- Minutes (1973-1987)
- 1 file Legal Matters (1966-1987) also contains Council minutes (1980-1987)

Box 48

'Council Related Papers 1973-1993'

Cadbury Research Library : Special Collections

- 1 file St Andrew's Council including correspondence (1989-1993) and minutes/agendas (1988-1989)
- 1 file Council Membership (1972-1992)
- 1 file Articles of Association and related correspondence (1948-1986)
- Copy from Council Minutes about 1988/89 tuition fees (2 December 1987)
- 1 file 'Council papers to June 1990' (March 1985-June 1990)

Box 49

'Council Related Papers 1973-1993'

- 1 file Milton Report containing copy of report and correspondence (1983-1984)
- 1 file St Andrew's Association (1989-1990)
- 1 file College Membership (including statistics) (1972-1990)
- 1 volume Register of Members etc. (1950s-1990)
- 1 file Scholarships (1959-1983)
- 1 file Lecturer in Third World Theology (1988)
- 1 file Inter-Faith Education (1987)

Box 50

THESE RECORDS ARE NOT OPEN FOR RESEARCH

Acc2011/75

- 1 file (labelled Reverend Marcos Efraim Macamo) containing papers of Staffing Sub-Committee; staff-related papers including appraisals, job applications; correspondence of Sheila Rudofsky (1990-1994)
- 1 file Council minutes and papers (1975-1983)

ANNUAL REPORTS, COLLEGE DIARIES, VISITORS BOOKS, ANNIVERSARIES, CLOSING CEREMONY

Box 51

Annual Reports

- Annual reports 1966/67 to 1996/97 (excluding 1980/81) - first two years have title 'Carey Hall Association Secretary's Report'
- 1 file containing: Annual Reports for 1981/82 – 1993/94 (excluding 1984/85) - with draft copies

Cadbury Research Library : Special Collections

- 1 file St Andrews Hall Annual Reports, some with draft copies and newsletters (1969-1991/92)
- 1 file containing Annual Report mailing list (1997) and correspondence relating to subscription (1991-1995)
- St. Andrew's Hall newsletter (January 1997)
- Letter responding to appeal for photos for archive (8 January 1998)
- 'Fifty Years of Carey Hall 1912-1962' by Hugh Martin
- 'Gwenyth Hubble (1906-1972)' (2 copies)
- Leaflet for 'The Aston Training Scheme'

Box 52

Annual Returns

- 1 file 'St. Andrews Hall Annual Returns (Company Law) from 1960' containing: correspondence for years 1960, 1967-1968, 1970-1971 and 1973-1991. Years 1989-1991 are accompanied by reports, annual accounts etc.
- Annual returns and related correspondence 1992, 1993, 1994, 1995, 1996, 1997, 1998 and Annual Report 1994/95

Box 53

Anniversaries, Closing Ceremony

- 1 file '25th Anniversary' containing: correspondence, commemorative bookmark (x4), paperwork relating to visit and lecture of Prof. David Bosch, photos, order of service, list of invitees, copies of resolution passed 15 November 1968 naming St Andrews Hall (c1991)
- 1 file '30th Anniversary' containing: order of service, correspondence, list of invitations and attendees (c1996)
- 1 file 'Closing Ceremony' containing: replies to invitations, order of service (multiple copies), typescript copy of Chris Wigglesworth's sermon, guest list (1999)
- 1 file 'East Europe - Fellowships' relating to two fellowships proposed for January to June 1999 - The East European Fellowship and The Irvine Memorial Fellowship. Also mentions the William Paton and Dorothy Cadbury fellowships of Selly Oak Colleges (c 1996-1998)

Box 54

'College diaries 1976-98'

Cadbury Research Library : Special Collections

- College Office Diaries (1976-1983)

Box 55

'College diaries 1976-98'

- College Office Diaries (1984-1986)
- Diaries (1992, 1993, 1998)
- Visitors book (April 1988 - November 1994)
- Visitors book (November 1994 – July 1999)
- Ninth Report of the Leverhulme Trustees, 1976-1980 (Published 1982)

Box 56

'General correspondence 88-91; College Register 56-91; Visitor book; Cash Books etc.'

- Visitor book (April 1982-September 1987)
- Visitor book for 75th anniversary of Carey Hall / open day for Selly Oak Colleges (20 June 1987)
- 1 file 'Daily Correspondence' (September 1988-March 1990)

Box 57

'General correspondence 88-91; College Register 56-91; Visitor book; Cash Books etc.'

- 1 file 'General Letters' (September 1990-October 1991)

Box 58 – LARGE

'General correspondence 88-91; College Register 56-91; Visitor book; Cash Books etc.'

- College register (starts as Carey Hall) (August 1956-February 1991)

'Photographs'

- Large portraits of Principals: Stanley Wilton, Dan Beeby, David Grainger
- Miscellaneous photos of college life, events and buildings (c 1980s-1990s)

Box 59

'Building Plans and Correspondence 1969; Selly Oak Colleges Papers 1980s; Seven Bishops Portrait'

- 1 file 'CRCW – Committee on Training' (Church Related Community Workers) (1988-1993)
- 1 file 'D.O.M. Papers' containing agendas, minutes, memos, course outlines (1992-1994)

Cadbury Research Library : Special Collections

- 1 file 'CRCW's' (Church Related Community Workers) (1983-1990)
- 1 file 'School of Mission' discussing proposed school and closer integration/merging of colleges (1992)

Box 60

'Building Plans and Correspondence 1969; Selly Oak Colleges Papers 1980s; Seven Bishops Portrait'

- 1 file 'Miscellaneous Correspondence from 1969'. Contains sub-files: Equal Opportunities (1991-1992); Conditions of Employment (1989-1992); St Andrews Hall Meeting 1 July 1991; and miscellaneous correspondence files arranged by year (1969-1993)
- 1 file 'Visitor's Group' containing correspondence, Visitors Report 'to examine and evaluate the ongoing work of the hall' and 'How I See This Institution Papers' (1983, 1988-1993)
- 1 file relating to Edward Cadbury Bursary (1966-1984)
- Small amount of miscellaneous loose papers and notes (c 1990s)
- Unlabeled grey file containing programme of European Baptist Federation congress 1994, leaflets and handwritten notes (c 1994)

Box 61

'Building Plans and Correspondence 1969; Selly Oak Colleges Papers 1980s; Seven Bishops Portrait'

- 1 file 'DUP 20(c)' containing photos of maintenance work carried out on water pipes (c 1990s)
- Small amount of loose paperwork (1970s-1990s) relating to Selly Oak Colleges' site development including 'Master Plan Concerning Selly Oak Colleges Campus as required by Birmingham City Council' (1996)
- 1 file 'Buildings, Boundaries, Grounds etc.' containing plans and correspondence (1967-1994)
- Loose paperwork relating to campus plans, site maintenance (1974-1998)
- Two copies of *The Proceedings and Tryal in the case of the most Reverend Father in God, William, Lord Archbishop of Canterbury...* (1689 and 1716)
- 1 file 'Documents relating to Seven Bishops Painting' (1866-1981)

Box 62

'Building Plans and Correspondence 1969; Selly Oak Colleges Papers 1980s; Seven Bishops Portrait'

- 1 envelope 'Main Plans' containing plan for flooring for west wing (1949)
- 1 envelope 'Student Flats' containing plans for St Andrews Hall/Carey Hall extensions (1967)
- 1 envelope 'House' containing plans for St Andrews extension and wardrobe cupboards (1967)
- 1 envelope 'Kitchen' (1966-1967)
- 1 envelope 'Tutors' Flats' (1966-1967)
- 1 envelope 'Garages etc., Bathrooms 2nd floor, Work Schedule' (1967)
- 1 envelope 'New Offices' (1967)
- 1 envelope 'Library, 24 Drawer Unit' (1966-1967)
- 1 envelope 'MEB Supply' (1967)
- 1 envelope 'Electrical Installation' containing 1 letter (1967)
- 1 envelope 'Boundaries, Car Park/Garage Area, Inter Campus Service Road' (1967)
- 1 envelope 'Chapel' (1967-1968)
- 1 loose plan 'Proposed Colour Schedule' (1967)
- 1 envelope 'Colour Scheme' (1967)
- 1 envelope 'Works Programme' (1967)
- 1 loose plan 'Smoke Check Doors' (1967)
- 1 envelope 'Fire Doors' (1967)
- 1 file 'Architects Plans East Wing Extensions, Chapel, Library, Campus Service Road etc.' (1966-1967)
- 1 document about plans for flooring (c.1967)
- 1 file 'Replies re. opening June 8' (new Chapel and East Wing) (1968)

CORRESPONDENCE

Box 63

'Correspondence 1980s'

- Diary (1988)
- 1 file 'Register of members of other colleges' (1974-1989)

Cadbury Research Library : Special Collections

- 1 file 'Carey Hall Fellowship Newsletters' (1969-1987). Also contains a Carey Hall circular (1968), Carey Hall Magazine (Spring 1966 and Autumn 1966) and St Andrews Bulletins (Summer 1965 and Summer 1966)
- 1 file Central House Administration (1981-1988)
- 1 file 'House Chairman / Officers' (1982-1989)
- 1 file 'S.O.C. Bursars' Joint-Meeting' (1972-1983)
- 1 page, Woodbrooke Address List Spring Term 1990
- 1 file 'Birthdays' containing lists of birthdays (1984-1988)

Box 64

'Correspondence 1980s'

- 1 file 'Caterer' containing lists of meals (undated, possibly 1970s-1980s)
- 1 file 'Resident domestic advertising' (1971-1981)
- 1 file 'Cook-Caterer Advertising' (1973-1975)
- 1 file 'Draft allocation of rooms and flats' containing lists of students and staff with room numbers (1981-1988)
- 1 file 'Duty rotas' containing rotas for 'House duties' (1980s)
- 1 file 'Carey Hall Fellowship Correspondence' containing correspondence with and about past students who could subscribe to annual reports and newsletters (1969-1989)

Box 65

'Correspondence 1980s'

- 1 file 'Development Studies: collective file on course members' containing correspondence, reports and lists of students with biographical notes (1974-1987)
- 1 file 'C.P. via Central House' including student applications (1980-1988)
- 1 file 'Students' House Duties' containing instructions and rotas (c 1970s-80s)
- 1 file 'Household Management Committee: General Correspondence' (1978-1984)
- 1 file labelled 'P.L.5' relating to Synod and external events (1981-1989)

Box 66

'Correspondence 1980s'

- 1 file 'St Andrews Hall Register of Members' containing lists of names and addresses [of students?] (1966-1989)
- 1 file 'Conference centres for student use in vacations' (1977-1987)

Cadbury Research Library : Special Collections

- 1 file 'C.W.M.' relating to Council for World Mission students and scholarships (1981-1987)
- 1 file 'B.M.S.' relating to Baptist Missionary society students and scholarships (1980-1987)
- 1 file 'U.R.C.' relating to United Reform Church students and scholarships (1983-1985)
- 1 file 'PCI Presbyterian Church in Ireland' relating to student admissions (1985-1986)

Box 67

'Correspondence 1990s'

- 1 file Baptist Missionary Society (1988-1999)
- 1 file containing correspondence relating to Baptist Missionary Society General Committee meetings, plus Agenda and Papers (1998) and Annual Report and Accounts (1997)
- 1 file correspondence and leaflets, Baptist Union of Great Britain (1996-1998)
- 1 file Baptist Union of Sweden (October 1992)
- 1 file Church of Scotland World Mission (1992-1998)
- 1 file Council for World Mission (1986-1999)
- 2 files Henrik Kraemer Institut (1996-1997)

Box 68

'Correspondence 1990s'

- 1 file Presbyterian Church in Ireland (1994, 1998)
- 1 file Presbyterian Church of Wales (1998)
- 1 file Presbyterian College South Carolina (1994-1997)
- 1 file Reverend Tim Sawyer of Presbyterian Church of Southern Africa (1995)
- 1 file Reformed Churches in the Netherlands (1998)
- 1 file Scottish Congregational Church (1998)
- 1 file College of the Ascension (1989-1999)
- 1 file Black & White Centre (1997)
- 1 file Central House – General File (1992-1997)
- 1 file Crowther Hall (1996)
- 1 file Fircroft College (1995-1998)
- 1 file Methodist Church Overseas Division (1994)
- 1 file Responding to Conflict (1997)
- 1 file Springdale College (1990-1999)

Cadbury Research Library : Special Collections

- 1 file Woodbrooke College (1993-1999)
- 1 file Council of Selly Oak Colleges (St Andrews disaffiliation from Federation) (1999)
- 1 file Awards Committee (1994)
- 1 file Centre for Black & White Christian Partnership (1989-1994)
- 1 file Centre for the Study of Islam and Christian-Muslim Relations (1992-1998)
- 1 file Centre for the Study of Judaism and Jewish-Christian Relations (1989-1994)
- 1 file Department of Social Studies (1994, 1999)
- 1 file Development Studies (1992-1998)
- 1 file Disability Awareness (1994)
- 1 file English Department – Selly Oak Colleges (1993-1998)
- 1 file SOC Council (1 item) (1994)

Box 69

'Correspondence 1990s'

- 1 file [United Worship] (1998-1999)
- 1 file Westhill – General Correspondence (1997-1999)
- 1 file Westhill – Courses (1997-1998)
- 1 file Westhill/St Andrews CRCW [Church Related Community Worker] Training (1993)
- 1 file URC – Birmingham District Council (1989-1999)
- 1 file URC – correspondence (1988-1999)
- 1 file [URC Reports] (1995, 1999)
- 1 file [Reform Magazine] (1990, 1997)

PAPERS RELATING TO STAFF

Box 70

THESE RECORDS ARE NOT OPEN FOR RESEARCH

'Staff related documents 1975-1993'

- 1 file 'Appointment of Tutor 1989' containing correspondence and personal information of applicants (1989-1993)
- 1 file 'St Andrews Hall Tutors' containing: general correspondence including some CVs (1976-1993); general information on tutor roles (1980s); personal files including correspondence and CVs (1980s)
- 1 file 'Bursar' relating to appointments (1980-1993)

Box 71

THESE RECORDS ARE NOT OPEN FOR RESEARCH

'Staff related documents 1975-1993'

- 1 file 'Correspondence with Chairman' [of Council of St Andrews Hall] arranged by year (1972-1990) but nothing for years 1973, 1974 and 1981
- 1 file 'Miss Verna Cassells' (1987-1993)
- 1 file labelled 'Department of Mission, Sister Marcella Hoesl' [Hoesl was Dean of Mission from Sept 1982-1990]. File contains correspondence, minutes (1978-1992)

Box 72

THESE RECORDS ARE NOT OPEN FOR RESEARCH

'Staff related documents 1975-1993'

- 1 file 'Principal D. Grainger 1985-' (1986-1993)
- 1 file 'Principalship 1985, Inquiries, Applicants and information sent' (1984-1985)
- 1 file 'Principal Revd. S. Wilton, Dr. H.D. Beeby 1975-1986' containing correspondence, reports (1974-1986)

PAPERS RELATING TO STUDENTS

Box 73

'Student & General Information'

- 1 file 'Spring Term' containing one letter enquiring about admission (1998)
- 1 file 'Possible admissions summer' containing lists of students and accommodation (1999)
- 1 file 'Autumn term students' (Empty)
- 1 file 'Personal Record Forms and Information to go with letters of invitation to students' (1998)
- Order of service: 'A Service of Commissioning of The Rev. Dr Chris Wigglesworth as Principal and The Rev. Pat Nimmo as The Director for Educational Programme Development', 7 May (1998)
- 1 file 'Reception Service – Spring 1994' plus loose papers relating to reception service 1993
- 1 file 'Register of Electors' (1983-1993)

Cadbury Research Library : Special Collections

- Student evaluation forms (1991-1994, 1997)
- 1 file 'Student visits' containing a few items of correspondence (1998)
- 1 file plus loose papers 'Equal Opportunities' (1990s)
- 1 file 'Cross Cultural Communication' containing 1 document (1995)

Box 74

'Student & General Information'

- 1 file 'Mission Packs' (1999)
- 1 file 'OLRC / Library – SOC' (1988, 1996-1997)
- 1 file 'Orientation' containing student orientation programmes (1996-1998)
- 1 file 'Prospectus' containing Westhill (1998), Westminster College Cambridge (1994/5), Glasgow Bible College (1995/1996)
- 1 file 'Inductions' relating to organization of induction services for members of staff (1980s-1990s)
- 1 file 'Fellowships' containing information, correspondence and applications (1998-1999)

Box 75

'Student Papers'

- Correspondence and diary of Joyce Si Suu Hun (majority not in English, possibly Chinese?) [1970s-1980s]

Box 76

'Student Papers'

- 1 box file containing unbound thesis by Kees Nieuweth, St Andrews 1981, submitted for Masters in Urban and Regional Studies, University of Birmingham (1981)

Box 77

'Birthday Books; Certificates'

- 4 files: Birthday Books January-April (including photos, dates of attendance etc. of members of St Andrews Hall)

Box 78

'Birthday Books; Certificates'

- 4 files: Birthday Books May-August

Box 79

'Birthday Books; Certificates'

- 4 files: Birthday Books September-December

PHOTOGRAPHS

Box 80

'Photographs'

- Brown envelope containing group photos of students (1966-1970s) plus photocopies of music sheet for 'O Lord You Are The Life of the World'
- Group photos of students (1991-1999) plus more which have not been dated (c 1980s-1990s)
- Informal photos of students (and their families) (c 1980s-1990s)
- Miscellaneous photos of college life, events and buildings (c 1980s-1990s)
- Group photo of college principals Stanley Wilton, Dan Beeby, David
- Photos in envelope labelled 25th anniversary 1991
- Small brown envelope containing photos of students, staff and college events dated late 1960s-1980s

See also: Box 58

MISCELLANEOUS PAPERS

Box 81

'Miscellaneous Papers'

- 1 file SOCC (March 1996 – March 1997)
- Lists of students at various Selly Oak Colleges (1989)
- 1 exercise book N.U.S. details (1982/83 - 1984/85)
- 3 notepads (2 labelled Madeline [possibly David Grainger's assistant]) containing draft letters and miscellaneous notes (c 1989)
- 1 file St Andrews Hall Missionary College Association Annual General Meeting (1973-1996)
- 1 volume Register of Members etc. (1954-1975)

Box 82

'Miscellaneous Papers'

- 1 file Equal Opportunities (Selly Oak Colleges Committee) (1994-1997)
- 1 file containing:
 - Plans re Alteration showing Local Authority Approval (1983)
 - Irvine Memorial Fund containing Declaration of Trust (1969); statements (1970); copies of Carey Hall Magazine (1942, 1943, 1945, 1946, 1947); correspondence about fund (1952-1967); memo (1999)
 - Miss Newcombe's Donation (1992)
 - Agreement: Water Rate (Carey Hall) (1950)
 - Copies of Deeds held at Lee Crowder's office (1995 photocopies of documents dated 1912, 1967)
 - Articles of Association (1954, 1968)
 - W. G. Angus and others Sale Scholarship Fund (1913-1967)
 - Letters concerning donation from Mrs Spooner (1999) and loan from BMS (1995)
 - Scottish Amicable Life Assurance Society, Deferred Annuity, Miss D. R. Milne and Miss G. Hubble (1959)
 - Midland Bank, Exemption of tax at source certificate for major repair fund (1985)
 - Affiliation agreement with Selly Oak Colleges (1994)
 - Birmingham City Planning Department: Approval of application for work on ground floor (1984)
 - Financial documents concerning Irvine Memorial Fund (1995)
 - Wills of John William Muir and Dorothy Muir (1969)
 - The Maria Salter Scholarship Fund Declaration of Trust & Stock receipt (1923, 1955)
 - Whyte Scholarship Trust Deed and Stock Certificate (1924, 1955)
 - Photocopies of Emily Kemp / Carey Hall Trust Deeds (1914, 1920)
 - Memorandum and Articles of Association (1968) plus photocopies of various versions (date not discernable)

Box 83

'Miscellaneous Papers'

- Framed certificate of registration of St Andrews Hall College Chapel as a place of worship (15 August 1969)

Cadbury Research Library : Special Collections

- Council for World Mission 'changes sheets' listing missionaries working overseas, retirements, obituaries, changes of address etc. (1975-1988)
- Council for World Mission 'Arrivals and departures' lists (1975-1977)
- Miscellaneous publications, flyers, notices of meetings of Christian organisations e.g. United Reform Church, Student Christian Movement, Council for World Mission (Late 1980s)
- Index to St Andrews Hall filing system

SELLY OAK COLLEGES PAPERS

Box 84

'Selly Oak Colleges Papers'

- Learning Resources Centre Progress Report January 1995 – April 1995 (2 copies)
- Library Management Software Working Group Report, Selly Oak and Newman Colleges (multiple copies) (1995)
- Phase 2 - IT Requirements Report, Selly Oak Colleges Campus (1996)
- Parking Study Final Report (1995)
- Discussion draft – Council of Selly Oak Colleges and [-] Management Agreement relating to the learning resources centre (1995)
- Discussion draft - Selly Oak Colleges Trust and Westhill College of Higher Education Management Agreement relating to The Orchard Centre (1996)
- Documents relating to Learning Resources Centre e.g. plans, budgets, funding applications, memos, correspondence, committee minutes, design brief, stakeholder briefing document (1994-1996)

Box 85

'Selly Oak Colleges Papers'

- Documents relating to Learning Resources Centre e.g. plans, budgets, funding applications, memos, correspondence, committee minutes, design brief, stakeholder briefing document (1994-1996)
- Report on the SOC/Westhill LRC August 1995

Box 86

'Selly Oak Colleges Papers'

Cadbury Research Library : Special Collections

- 1 file LRC Management Agreement – circulated draft and discussion from 22/11/95 (1995-1996)
- 1 file LRC containing minutes of LRC sub-committees within Academic Planning, Estates, Trustees (1994-1995)

Box 87

'Selly Oak Colleges Papers'

- 1 file Senatus Papers and Minutes (October 1982 – December 1985)

Box 88

'Selly Oak Colleges Papers'

- 1 file Senatus (1987-1989)
- 1 file Senatus Papers and Minutes (1989)
- 1 file Selly Oak Colleges Council (1986-1987) also includes papers (1988-1989)

Box 89

'Selly Oak Colleges Papers'

- 1 file Selly Oak Colleges Council, papers and minutes (1983-1989)